

CITY COUNCIL AGENDA MEMORANDUM

SUBJECT:

Resolution Nos. 8711 , 8712 , 8713 and 8714 authorizing execution of General Services Agreements for on-call painting services with Ellis Construction Inc, NI Painting & Construction, Washington Industrial Coatings, Inc and Ski's Painting for a four -year term.

FISCAL IMPACT:

Services under these contracts support projects or programs already approved by Council with funds included in the 2013-2014 Operating Budget. Funding for 2015 and 2016 will be requested as part of the 2015 – 2016 Budget.

The 2014 budget amounts for these services is approximately \$280,000 per year plus applicable taxes. Each contract is estimated to expend \$70,000.00/yr. Total expenditures under each contract will be monitored by contract managers and services will not be requested from any vendor unless sufficient funds are available to cover the services.

STAFF CONTACT:

Jan Hawn, Director, x 6846

Sara Lane, Assistant Finance Director, x7247

Finance Department

POLICY CONSIDERATION

Bellevue City Code 4.28.230:

The City has promulgated procurement procedures for the utilization of on-call contracts for services that fit within these criteria (1) for projects/tasks that are simple, short-term and small in scale; (2) for services that are typically performed on a routine and repetitive basis; and (3) for projects/tasks that are under \$50,000 plus applicable taxes.

BACKGROUND

In order to simplify and streamline procurement processes, the Finance Department has collaborated with departments to identify a number of common service areas for which one competitive process can be conducted for all departments to utilize. The goal is to develop a variety of on-call contracts for staff to utilize in order to reduce costs and enhance efficiency through use of negotiated contracts.

The City's Procurement Services Division is coordinating these efforts and will continue to competitively solicit pricing agreements for other common service areas where appropriate. These on-call contracts do not guarantee that the contractor will receive a specific volume of work, a specific total contract amount, or a specific order value. They are structured as pricing

agreements for specific hourly rates, terms and conditions. Should the 2015-2016 budgets reduce or eliminate funding for these kinds of services, the City is under no obligation to continue to do business with these vendors. While these pricing agreements do not have a pre-negotiated upper limit or a "not to exceed" amount, Council approval is required for these contracts because the annual expenditure for the services in total is anticipated to exceed \$50,000 plus applicable taxes.

VENDOR SELECTION

An RFP was conducted in February 2014 for on-call painting services. Overall, eleven submittals were received and reviewed, evaluated and scored by the Selection Committee and staff from various departments. Review was based on criteria identified in the RFP including qualifications, hourly rates, and experience. Four of the vendors' qualifications significantly exceeded the others, highlighting their company's strengths and expertise in a variety of areas, and will be utilized by staff for a variety of projects. Staff recommends awarding to Ellis Construction Inc, NI Painting & Construction, Washington Industrial Coatings, Inc and Ski's Painting for four -year terms.

EFFECTIVE DATE

If adopted by Council, these Resolutions will become effective immediately. The Agreements will be effective March 5, 2014 through March 5, 2018 with no option for renewal.

OPTIONS

Adopt Resolution Nos. 8711 , 8712 , 8713 and 8714 authorizing execution of General Services Agreements for on-call painting with Ellis Construction Inc, NI Painting & Construction, Washington Industrial Coatings, Inc and Ski's Painting, for four -year terms.

Do not adopt Resolution Nos 8711 , 8712 , 8713 and 8714 provide alternative direction to staff.

RECOMMENDATION

Move to adopt Resolution Nos 8711 , 8712 , 8713 and 8714 authorizing execution of General Services Agreements for on-call painting Ellis Construction Inc, NI Painting & Construction, Washington Industrial Coatings, Inc and Ski's Painting, for four -year terms.

MOTION

Move to adopt Resolution Nos 8711 , 8712 , 8713 and 8714 authorizing execution of General Services Agreements for on-call painting Ellis Construction Inc, NI Painting & Construction, Washington Industrial Coatings, Inc and Ski's Painting for four -year terms.

ATTACHMENTS

Proposed Resolution Nos 8711 , 8712 , 8713 and 8714

AVAILABLE IN COUNCIL OFFICE
Copies of General Services Agreements

CITY OF BELLEVUE, WASHINGTON

RESOLUTION NO. 8711

A RESOLUTION authorizing the execution of a four-year
General Services Agreement with Ellis Construction Inc., for
on-call painting services.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES
RESOLVE AS FOLLOWS:

Section 1. The City Manager or his designee is hereby authorized to execute
a four-year general services agreement with Ellis Construction Inc., for
on-call painting services, a copy of which agreement has been given Clerk's
Receiving No. _____.

Passed by the City Council this _____ day of _____, 2014,
and signed in authentication of its passage this _____ day of _____,
2014.

(SEAL)

Claudia Balducci, Mayor

Attest:

Myrna L. Basich, City Clerk

CITY OF BELLEVUE, WASHINGTON

RESOLUTION NO. 8712

A RESOLUTION authorizing the execution of a four-year
General Services Agreement with NI Painting &
Construction, for on-call painting services.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES
RESOLVE AS FOLLOWS:

Section 1. The City Manager or his designee is hereby authorized to execute
a four-year general services agreement with NI Painting & Construction, for
on-call painting services, a copy of which agreement has been given Clerk's
Receiving No. _____.

Passed by the City Council this _____ day of _____, 2014,
and signed in authentication of its passage this _____ day of _____,
2014.

(SEAL)

Claudia Balducci, Mayor

Attest:

Myrna L. Basich, City Clerk

CITY OF BELLEVUE, WASHINGTON

RESOLUTION NO. 8713

A RESOLUTION authorizing the execution of a four-year General Services Agreement with Washington Industrial Coatings, Inc., for on-call painting services.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES
RESOLVE AS FOLLOWS:

Section 1. The City Manager or his designee is hereby authorized to execute a four-year general services agreement with Washington Industrial Coatings, Inc., for on-call painting services, a copy of which agreement has been given Clerk's Receiving No. _____.

Passed by the City Council this _____ day of _____, 2014,
and signed in authentication of its passage this _____ day of _____,
2014.

(SEAL)

Claudia Balducci, Mayor

Attest:

Myrna L. Basich, City Clerk

CITY OF BELLEVUE, WASHINGTON

RESOLUTION NO. 8714

A RESOLUTION authorizing the execution of a four-year General Services Agreement with Ski's Painting, for on-call painting services.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Manager or his designee is hereby authorized to execute a four-year general services agreement with Ski's Painting, for on-call painting services, a copy of which agreement has been given Clerk's Receiving No. _____.

Passed by the City Council this _____ day of _____, 2014, and signed in authentication of its passage this _____ day of _____, 2014.

(SEAL)

Claudia Balducci, Mayor

Attest:

Myma L. Basich, City Clerk